# Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

# TRANSACTION FORM

Please read the Terms and Condition, KIM, SID, SAI and any addendum issued for the respective schemes



DISTRIBUTUR INFURMATION"					
Broker Code/ ARN / RIA** / PMRN** Code	Sub Broker /Agent's ARN Code	Bank Branch Code	Internal Code for Sub - Agent / Employee	EUIN*	ISC Date Timestamp Reference No.
By mentioning RIA /PMRN code, I/We author a case the EUIN box has been left blank, please gistered distributor, based on the investor's as	e refer the point related to EUIN in t	he Declaration & Signatures	s section overleaf. Commission		
. EXISTING UNIT HOLDER INFORM	IATION (The details in our rec	ords under the folio nun	nber mentioned will apply t	for this application.)	
olio No.:				PAN	
ame of Unit Holder: First Name			Middle Name		Last Name
2. ADDITIONAL PURCHASE					
YC compliance status: Please (√)	☐ 1st Applica	ant [	2nd Applicant	3rd Applicant	
cheme Please Specify		Regular Plan Direct Plan	Growth (Default)	☐ IDCW Payout☐ IDCW Reinvestment (Default	DCW frequency*
IDCW frequency is applicable to Bajaj Fins	erv Liquid Fund, Bajaj Finserv O	vernight Fund and Bajaj F	Finserv Money Market Fund.		
ayment Type: Please (√)	☐ Non-Ti	nird Party Payment	☐ Third Pa	arty Payment (Please attach 'Third I	Party Payment Declaration Forr
ore Banking A/c No.:			Account Type Please (√) ☐ SB	CA CC SB-NRE S	SB-NRO Others Pls Specific
Cheque / DD / UTR No. & Date	Amount of Cheque / DD		Amount Drawn on Bar	nk / Branch Pay-In Bank A	/c No. (For Cheque Only)
Sileque / DD / OTR NO. & Date	RTGS / NEFT in figures (₹	D			
2A. DEMAT ACCOUNT DETAILS - Ma	andatory for units in Demat Mo	de - Please ensure that t	the sequence of names as r	mentioned as given in folio, matches	s as ner the Denository Details
ational Securities Depository Limited	· · · · · · · · · · · · · · · · · · ·	de Tiedse ensare mat		ices (India) Limited (CDSL)	ous per the Depository Details
P Name:			DP Name:	oco (maia) Emitoa (ODOL)	
PID I N	Banaf A/C No		16 Digit A/C No.		
	Benef. A/C No.				
nclosures: Please (√) ☐ (	Client Masters List (CML)	☐ Transact	tion cum Holding Stateme	ent Delivery I	nstruction Slip (DIS)
3. REDEMPTION - I WISH TO REDEE	M UNITS / AMOUNT AS UN				<u> </u>
Scheme Please Specify	/	Regular Plan Direct Plan	☐ Growth	☐ IDCW Payout☐ IDCW Reinvestment	☐ IDCW Frequency*
DCW frequency is applicable to Bajaj Fins	erv Liquid Fund. Baiai Finserv O	_	I Finserv Monev Market Fund.		
mount (in figures) (₹):		•	ts (in figures):		☐ Or All Uni
mount (in words) (₹):					
Direct Credit to other than Default	Bank Account: I / We reques	st you to directly credit	the proceeds to my	(Bank Name)	
or this transaction, which is one of the					
4. SWITCH REQUEST - I WISH TO S		Regular Plan		☐ IDCW Payout	□ IDCW froguency*
From Scheme Please Speci	ТУ	☐ Direct Plan	☐ Growth	☐ IDCW Payout	☐ IDCW frequency*
.mount (in figures) (₹):		Or Unit	s (in figures):		☐ Or All Uni
mount (in words) (₹):		0. 0	o (iii iigai co).		_ GI All GIII.
To Scheme Please Speci	fy	Regular Plan	Growth (Default)	☐ IDCW Payout	☐ IDCW frequency*
				☐ IDCW Reinvestment (Default	
IDCW frequency is applicable to Bajaj Finso		ernight Fund and Bajaj F	-inserv Money Market Fund.		
5. DECLARATION AND SIGNATURE (We have read and understood the conter (We have neither received nor been induc ommission or any other mode), payable rvesting in Direct Plan: I/We hereby agre 3 I /We hereby confirm that the EUIN box nanager/sales person of the above distrib istributor has not charged any advisory f	ats of the respective Scheme Infeed by any rebate or gifts, direct to him for the different compet e that the AMC has not recomm x has been intentionally left bla butor or notwithstanding the adv	tly or indirectly in making ting schemes of various nended or advised me/us ank by me/us as this is a	g this transaction. The ARN I Mutual Funds from amongs regarding the suitability or an "execution-only" transac	holder has disclosed to me/us all the st which the Scheme is being recom appropriateness of the product / so stion without any interaction or advi	commissions (in the form of tr nmended to me/us. For investo heme / plan. ice by the employee/relationsh
<u> </u>					
Signature of 1st Applicant/Guardian/Authorise	d Signatory/PoA/Karta	Signature of 2nd Applicant/	Authorised Signatory/PoA	Signature of 3rd Applicar	nt/Authorised Signatory/PoA
ACKNOWLEDGEMENT SLIP					<del></del>
olio No.:		Additional Pur		n Switch Date:	
Scheme:		Amount (₹)	<b>:_</b>	or Units:	

\_To Scheme:\_

From Scheme (in case of switch): \_

# **TERMS AND CONDITIONS**

### **GENERAL INSTRUCTIONS**

- This Transaction Form would help in making purchases, switches, redemptions, from existing investments. New applicants who wish to invest in Bajaj Finserv Mutual Fund should fill a separate prescribed Common Application Form.
- Please read the Scheme information Document and KIM of the respective schemes carefully before investing.
- Please strike off any sections that are not relevant / applicable. Please counter-sign in accordance with your mode of holding against any corrections that you make in the Transaction Form.
- 4. Permanent Account Number (PAN): It is mandatory for all investors (including guardians, joint holders, NRIs and power of attorney holders) to provide their Income Tax Permanent Account Number (PAN) and also submit a photo copy of the PAN card at the time of purchase of Units except for investors who are exempted from PAN requirement. Please refer to KYC Form for exemption of PAN requirement. The attestation of the copy of PAN card may be done by a Notary Public or a Gazetted Officer or a Manager of a Bank or a financial adviser under his seal and should carry the name and designation of the person attesting it. In the absence of this, your application will be rejected.
- Please refer the 'Instructions' below. This should help in filling the necessary details correctly and completely.
- Completed Transaction Forms should be submitted to your nearest Investor Service Center of Bajaj Finserv Mutual Fund or KFin Technologies Limited (Formerly KFin Technologies Private Limited)
- If the investor has more than one transaction to provide, he should use separate form for each transaction.

### INSTRUCTIONS FOR FILLING THE TRANSACTION FORM

### DISTRIBUTOR INFORMATION

- In case, the investor is directly applying, then they should clearly mention "DIRECT" in the Name and Broker Code/ARN column.
- Any edition or cancellation of the Distributor Information should be countersigned by the investor else the same is liable to be rejected.
- c. Distributors are advised to ensure that they fill in the RIA/PMRN code, in case they are a Registered Investment Advisor or Portfolio Manager.
- d. Quoting of EUIN is mandatory in case of advisory transactions.
- e. Investors are requested to note that EUIN is applicable for transactions such as Purchases, Switches, Registrations of SIP /STP and EUIN is not applicable for transactions such as Installments under SIP/SWP/STP/IDCW Reinvestments, Redemption, SWP Registration.
- f. Investors are requested to note that EUIN is largely applicable to sales persons of non individual ARN holders only (whether acting in the capacity of the main distributor or sub broker). Further, EUIN will not be applicable for overseas distributors who comply with the requirements as per AMFI circular.

## Section 1 - EXISTING UNIT HOLDER INFORMATION

- This section is mandatory.
- Please furnish Existing Folio Number, PAN and name of the First/Sole Unit holder.

## Section 2 - ADDITIONAL PURCHASE REQUEST

 Investors subscribing under Direct Plan of the Schemes should indicate the Scheme/Plan name in the transaction form as "Scheme Name – Direct Plan" for e.g. "Bajaj Flexi Cap Fund Direct Plan". Investors should also indicate "Direct" in the ARN column of the transaction form. However, in case Distributor code is mentioned in the transaction form, but "Direct Plan" is indicated against the Scheme name, the Distributor code will be ignored and the transaction will be processed under Direct Plan.

Please note, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.

For Additional purchase, cheque or demand draft should be payable locally at the
city where the purchase application is deposited, and should be drawn on any
bank that is a member of the local Clearing House. All cheques/ drafts accompanying the additional purchase request should be crossed "Account Payee Only",
and drawn in favour of the Scheme Name in which the investment is being made.

# Note:

- Third Party payment will not be accepted. In case of exceptions (as per AMFI Circular) to third party payment, please fill the 'Third Party Declaration Form'. In case of payment made by Bank draft, please attached Banker certificate as well.
- As per RBI guidelines, cheques with alterations in Payee name and the Amount will not be honored. Hence alterations in the cheques should be avoided.
- Non-Resident Indians (NRI) and Person of Indian Origin (PIOs) are requested to attach a Foreign Inward Remittance Certificate (FIRC) or an Account Debit Certificate from the bankers along with the additional purchase request form to enable the AMC to ascertain the repatriation status of the amount invested.
- In case the investor desires to invest in more than one scheme/ plan/ option, he

- should submit a separate payment instrument and a separate transaction form for each such investment
- Please mention the Folio Number and the Name of the First Unit holder behind the cheque / draft before they are handed over to any courier / messenger / distributor / ISC.
- If investor wish to hold the Units in Demat form, please provide the details of Demat account in Section 2 A

### Section 3 - REDEMPTION REQUEST

- Please specify the scheme / option details and the amount / number of units you
  wish to redeem. If all units are to be redeemed, please tick against the box
  provided for the purpose.
- Where Units under a Scheme are held under both Regular and Direct Plans and the redemption request pertains to the Direct Plan, the same must clearly be mentioned on the request, failing which the request would be processed from the Regular Plan. However, where Units under the requested Option are held only under one Plan, the request would be processed under such Plan.
- If the redemption request specifies both amount and units for redemption, the redemption transaction would be processed on the basis of number of units.
- In case the number of units or amount is not specified in the redemption request, the request will be rejected.
- If the balance units in the folio at the time of redemption is not adequate to cover the amount of request, all units in the folio shall be redeemed.
- The Bank Mandate mentioned in the original application form will be considered as the default bank mandate and all additional bank mandates would be considered as optional bank mandates. To change the Default Bank Mandate under a folio, the investor needs to fill the Bank Accounts Registration Form and submit it to the nearest Investor Service Center.
- In case the investor wants the redemption proceeds to be credited to any one of the optional bank accounts from amongst the bank mandates registered under the folio, the investor needs to clearly indicate the same in the redemption application; in the absence of such indication, the redemption proceeds would be credited to the default bank account.
- In case request for redemption is received together with a change of bank account (using Transaction Form or Bank Accounts Registration Form) or before verification and validation of the new bank account, the redemption request would be processed to the registered default bank account. Unit holders may note that it is desirable to submit their requests for change in bank details at least ten working days prior to date of redemption/dividend payment, if any. Any redemption request placed along or during this period shall ordinarily be processed as per the earlier bank account registered in the records of the Registrars.
- Bajaj Mutual Fund will endeavor to remit the redemption proceeds through electronic mode, wherever sufficient bank account details of the unit holder are available.

## Section 4- SWITCH REQUEST

- ${\mbox{ \cdot }}$  Please specify the From and To Scheme - Scheme / Option for the switch transaction.
- Where Units under a Scheme are held under both Regular and Direct Plans and
  the switch request pertains to the Direct Plan, the same must clearly be
  mentioned on the request, failing which the request would be processed from the
  Regular Plan. However, where Units under the requested Option are held only
  under one Plan, the request would be processed under such Plan.
- Please specify the amount / number of units to be switched. If all units are to be switched, then please tick against the box provided.
- If the balance in the Scheme Option after taking into account the switch is below the minimum switch size (either in amount or in units whichever is less), the entire balance would be switched to the target scheme.
- If the switch request specifies both amount and units for switch, the switch out transaction would be processed on the basis of number of units.

## Section 5 - DECLARATION AND SIGNATURES

- All signatures should be in English or any Indian language. Thumb impressions should be from the left hand for males and the right hand for females and in all cases be attested by a Magistrate, Notary Public or Special Executive Magistrate.
- Applications by minors should be signed by their guardians. In the case of a Hindu Undivided Family (HUF), the Karta should sign on behalf of the HUF.
- Applications by non individual investors must be signed by the authorised officials. A list of authorized officials, duly certified and attested, should also be attached to the transaction form.
- In case of application through constituted attorney, please ensure that the POA document is signed by the beneficial investor (POA donor) and the Constituted Attorney. The signature in the transaction Form, in such cases should clearly indicate that the signature is by the Constituted Attorney.